

THE SERGEANT AUDIE MURPHY CLUB ASSOCIATION
USAWC & CARLISLE BARRACKS CHAPTER BY LAWS

ARTICLE I TITLE

1. The organization shall be known as THE SERGEANT AUDIE MURPHY CLUB ASSOCIATION, CARLISLE BARRACKS CHAPTER, herein after referred to as the "association." The mailing address will be: Carlisle Barracks Sergeant Audie Murphy Club Association, Bldg 220, Carlisle, Pennsylvania 17013. This organization will operate on Carlisle Barracks, with the written consent of the Commander, IAW AR 210-1.

ARTICLE II GENERAL PROVISIONS

1. This organization shall contribute to the advancement and improvement of the quality of life on the installation and within the community.
2. This association is not an instrumentality of the United States. It will be self-sustaining, and will not receive financial assistance from the Army or non-appropriated funds.
3. This association fully supports the Carlisle Barracks policy on equal opportunity and will not discriminate in membership eligibility on the basis of race, color, religion, national origin, or sex. This association will neither accept invitations from, nor participate in, any activity or organization that does not conform to Carlisle Barracks policy, or that discriminates on the basis of race, color, religion, national origin, or sex.

ARTICLE III AIMS AND OBJECTIVES

1. To promote greater recognition of the NCO Corps and perpetuate those Army and unit traditions which contribute to esprit de corps and superior performance of duty.
2. To foster public understanding and support of the Sergeant Audie Murphy Club.
3. To preserve and foster the spirit of fellowship among former, present, and future members of the Sergeant Audie Murphy Club by an organization through which they may unite in bonds of comradeship.
4. To further soldier knowledge in areas of strategy, tactics, logistics, operations, and administration.
5. To foster respect and confidence between superiors and subordinates by teaching outstanding loyalty, discipline, professionalism, and caring.

ARTICLE IV MEMBERSHIP

1. **MEMBERSHIP:** Membership in the association is not mandatory, but is highly encouraged. The majority of membership will be composed of Department of Defense (DoD) personnel. Membership eligibility is set forth below:

A. REGULAR MEMBERSHIP: All individuals who have been inducted into the Sergeant Audie Murphy Club are eligible for regular membership.

B. HONORARY MEMBERSHIP

(1) Honorary membership may be extended to selected personnel who fit the image of a SAMC member but would not normally be allowed to compete. Careful evaluation must be taken by the approving authority to ensure that the spirit and intent of the program is preserved.

(2) Sergeant Morales members in good standing will be extended honorary membership, They will receive a membership card and the opportunity to participate in all SAMC activities. They will not receive a Certificate of Achievement or medallion.

C. ASSOCIATE MEMBERSHIP: Non-DoD personnel who are not otherwise eligible to become regular or honorary members but who support the aims and objectives of the Association may be recommended and granted associate membership following the same procedures for honorary members in paragraph 1.b (1) of this article. Associate members shall be non-voting members.

2. **REMOVAL FROM INSTALLATION MEMBERSHIP ROLLS:** The governing council may remove any member from the membership rolls for conduct unbecoming of a member, upon recommendation and majority vote. Membership roll will be notified by mail. Request for removal of a SAMC / SMC member will be submitted to TRADOC CSM for evaluation and final determination in accordance with TRADOC Reg. 600-14. Request must identify actions or causes for removal (e.g., DUI, UCMJ, or violation of integrity).

3. **VOTING:** Regular and Honorary members shall have the right to vote on all matters properly brought before a general meeting. Each regular/honorary member gets one vote.

4. **TERM OF MEMBERSHIP:** Membership shall remain in force as long as the governing council has not removed the member.

5. **WITHDRAWAL OF MEMBERSHIP:** Any member may resign membership by written notice to the President.

ARTICLE V OFFICERS AND GOVERNING COUNCIL

1. **COMPOSITION:** The governing council will be composed of 6 members. The offices of President, Vice-President, Secretary, Historian, Public Affairs and Treasurer will be elected by majority vote of the regular members present at the scheduled election meeting.

2. **ELIGIBILITY FOR OFFICE:** All members shall be eligible for office unless they have less than 12 months remaining until ETS or PCS. The office of President and Vice President must come from a different Command and not come from the same Command consecutively.

3. **DUTIES:** The governing council of the association shall administer the affairs of the association in accordance with the association by-laws, and all applicable Army and Carlisle Barracks regulations. Specific duties are set forth below:

A. President: It shall be the duty of the President to:

(1) Preside at all general membership and governing council meetings. The President shall only vote to break a tie.

(2) Ensure the By-laws are upheld.

(3) Call membership meetings.

(4) Appoint all committee chairpersons

(5) Serve as ex-officio member of all committees.

B. Vice President: It shall be the duty of the Vice President to:

(1) Assist the President and perform the duties of the President in the President's absence.

(2) Assume the duties of the President should the office become vacant.

C. Secretary: It should be the duty of the Secretary to:

(1) Keep a record of the association council meetings.

(2) Keep a record of the association general meetings.

(3) Maintain the permanent file of all records pertaining to the association.

(4) Write all correspondence for the association.

(5) Notify members as to time and place for meetings.

(6) Maintain member roster.

(7) Monitor the Chapter Web Page.

D. Treasurer: It shall be the duty of the Treasurer to:

(1) Keep an itemized account of all receipts, disbursements, and all supporting vouchers and records from the association fund.

(2) Disburse funds as may be directed by the council upon proper vote by the general membership.

(3) Present a written monthly and yearly financial report to the council.

(4) Use sound business practices and generally accepted accounting principles in maintaining the accounting records.

(5) Maintain inventory of all property.

(6) Collect all dues.

E. Public Affairs Representative: It shall be the duty of the Public Affairs Representative to:

(1) Coordinate all publicity, advertisement, and protocol for dignitaries.

(2) Conduct liaison with all outside agencies and the general public.

(3) Perform the function of parliamentarian at all meetings.

(4) Update Installation Paper on meetings and events (date/time/place/etc.).

(5) Organize all social activities and fund raisers of the club with assistance from the Event Chairperson and Vice-Chairperson.

F. Historian: It shall be the duty of the Historian to:

(1) Chronicle and maintain the history of the association.

(2) Maintain the SAMC wall currently located at Bldg 220, Carlisle Barracks, Pennsylvania.

4. TERM OF OFFICE: The terms of office shall be 1 year, or until retirement or PCS, whichever is sooner, unless otherwise amended. Members may serve more than 1 term but the President will be limited to two terms.

5. **NOTICE OF ELECTION:** Elections will be announced at the general meeting two months prior to the election and through the Carlisle Barracks' Banner. Also, the Secretary will notify each member.

6. **INITIAL APPOINTMENT:** The Installation CSM will appoint a governing council during the formation period of the USAWC & Carlisle Barracks Sergeant Audie Murphy Club Chapter. The council member's term will expire upon the posting of the result of the initial election (See 7 below).

7. **ELECTIONS:** Governing council members will be elected and installed annually during the May meeting to take office 1 June. Election will be by written ballot. Candidates wishing to run for office but not be present at the election meeting will submit written notification to that effect to the Secretary.

8. **VACANCIES:** If the President vacates office during his term, the Vice President shall assume the duties of President for the remainder of the term. If any other officer vacates his office during the term a special election will be held at the next regularly scheduled meeting of the association. Upon learning of the vacancy notice of special election will be made in accordance with paragraph 5 of this article. The candidate who receives a majority vote from the voting membership present will fill the office. The office will be held throughout the remainder of the term.

9. **SUSPENSION OF ELECTION:** The governing council may suspend elections of the association, fill any vacancy, or extend any term, during time of declaration of war by the Congress of the United States or during a national emergency proclaimed by the President of the United States. Such suspension shall not exceed 1 year following termination of war or national emergency.

ARTICLE VI MEETINGS & QUORUMS

1. **OFFICERS:** The officers shall meet the first Thursday of every month at the Garrison Headquarters Conference Room, Building 220, at 1130 hrs.

2. **GENERAL MEETINGS:** The general membership shall meet 4 times per year. Additional meetings may be called by the President or when requested by 3 members of the appointed officers. These meetings will occur the second Thursday of the beginning of a quarter at the Garrison Headquarters Conference Room, building 220, at 1200 hrs. Members not in attendance because of duty or other authorized absences will communicate their issues/remarks, when possible, through VTC or electronic mail.

3. **NOTIFICATION:** Notification of meetings will be posted in the Carlisle Barracks' Banner.

4. **SUSPENSION OF MEETINGS:** The governing council may suspend any meeting of the association during time of declaration of war by the Congress of the United States or

during a national emergency proclaimed by the President of the United States. Such suspension shall not exceed 1 year following termination of war or national emergency.

ARTICLE VII FINANCES

1. **STANDING COMMITTEE:** The governing council will biannually appoint a finance and audit committee. The committee shall consist of at least 3, but no more than 5, members who hold no office or a qualified auditor. An audit will be conducted upon the election of a new treasurer.
2. **DUTIES:** The finance and audit committee duties shall include engaging and discharging auditors, reviewing audit policies and financial controls, examining audit reports, meeting with the association's financial staff on a regular basis, and reviewing all financial and budgetary matters of the club.
3. **DISBURSEMENT:** The President and Treasurer shall both be required to sign for release of funds. All use of funds shall be voted on in a general membership meeting.
4. **BONDING:** When any official or member of the association has access to funds that exceed \$1500.00, bonding insurance will cover that position.
5. **TAXES:** This association will comply with all Federal, State, and local tax laws.
6. **FUND RAISING:** All fund raising activities will be conducted in accordance with Federal and State laws and regulations and shall have prior approval by the installation commanders.
7. **DUES:** Association dues for all members will be \$15 per year payable at the first meeting in February, prior to elections.

ARTICLE VIII ADOPTION AND AMENDMENTS

1. **STANDING COMMITTEE:** The governing council will annually appoint a committee. This committee shall be comprised of at least 3 but no more than 5 members. Additionally, the Vice President and the Secretary shall be members of the committee to review the bylaws.
2. **DUTIES:** The committee will examine the current bylaws, receive proposed amendments, and make recommendations for change.
3. **AMENDMENTS:** A proposed amendment will first be approved by a 2/3 vote of the committee. All approved amendments will be ratified by a majority vote of the regular membership present at the next scheduled meeting. All ratified amendments are subject to the final approval of the installation commander.

ARTICLE IX DISSOLUTION

1. If the association is ever dissolved, funds in the treasury will be applied to meet any outstanding debt, liability, or obligation. The balance of these funds will be disposed of in accordance with the majority vote of regular members present. No portion of the funds will be dispersed to any member of the association. In the event liabilities exceed assets, the entire membership will be personally liable in a pro-rata share.

The By-Laws of the Sergeant Audie Murphy Club was temporarily approved by the Post Command Sergeant Major pending a majority vote, upon appointment, of the Sergeant Audie Murphy Club Governing Council

Xxxxxx
President

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Secretary